

City of Vernon
Vernon CommUNITY Fund

Grant Application



City of Vernon
4305 Santa Fe Avenue, Vernon, CA 90058

Jemmott Rollins Group, Inc.
info@jemmottrollinsgroup.net

1. Background:

Founded in 1905 as the first exclusively industrial city in the Southwestern United States the City of Vernon is an industrial city of 5.2 square miles located several miles to the southeast of Downtown Los Angeles in Southern California. Vernon currently houses more than 1,800 businesses that employ approximately 50,000 people, serving as a vital economic engine in the region. Vernon maintains strong philanthropic ties with the neighboring communities where much of its workforce lives, providing significant financial support for public services including health care and education.

The Vernon CommUNITY Fund (VCF) contributes to the health, well-being and quality of life in surrounding communities. The Fund is administered by a diverse group of appointed volunteers serving as the Grant Committee which reviews and approves applications from community and faith-based organizations as well as local governments.

VCF Mission:

The Vernon CommUNITY Fund provides charitable contributions to community-based organizations and governmental agencies in support of efforts to improve the quality of life, strengthen families and affirm Vernon's ties with neighboring communities in pursuit of bright futures.

Goals:

- To strengthen and support non-profit organizations that benefit residents and neighborhoods;
- To encourage and inspire positive social development in Vernon and neighboring communities;
- To support and assist organizations that expand opportunities for training and development of residents for potential employment in businesses located in Vernon and surrounding communities;
- To promote positive social development of children, youth, families and senior residents in Vernon and surrounding areas;
- To promote effective and responsible leadership at every level of society

Values:

- Shared responsibility for the well-being of our neighbors now and into the future;
- Integrity and accountability for fair decisions using high ethical standards;
- Unity of purpose and commitment to succeed at fulfilling our mission

2. Funding guidelines:

VCF will provide general operating and project funding to organizations to help support programs which promote community development through workforce development, youth development, and housing assistance.

3. Eligibility and application process:

General grants are provided to organizations located in the area served by the VCF, or whose services directly benefit residents in the area. Please review full eligibility requirements at www.vernoncommunityfund.org before applying to the VCF.

4. Format and Delivery of Application:

Applications should be completed electronically and sent via email to the VCF grant management firm, **Jemmott Rollins Group, Inc.** at: **info@jemmottrollinsgroup.net**.

VCF applications will be accepted until **Friday, December 15, 2023**. No late applications will be accepted. Applications missing required information may be refused. Required responses will be indicated on the application form with an asterisk (*).

Digital versions of the following documents must be submitted along with this application form:

- IRS tax documents and/or financial information regarding the applicant organization (IRS Form 990/Financial Audit)
- A certificate of general liability for the organization
- An operating budget for the organization
- A separate project budget (if requesting project funding)

Inquiries regarding the VCF Grant application and submission process may be directed the Jemmott Rollins Group technical assistant at: **jhull@jemmottrollinsgroup.net**.

The digital application follows:



Vernon COMMUNITY Fund
Vernon Means Business

Organization Information

*Name of Organization: _____

*Address: _____

*City: _____ State: _____ Zip Code: _____

*Phone: _____ Email Address: _____

Web Site Address: _____

*Organization Founding Date/Date of Incorporation: _____

Organization Type: _____ *Service Area: _____

* What number of non-duplicate individuals directly benefit from your services? _____

* What percentage are located in the cities identified by the Vernon CommUNITY Fund? _____
(Bell, Boyle Heights, Commerce, Huntington Park, Maywood,
Vernon, and the Unincorporated area known as East Los Angeles)

What age group(s) benefit the most from your services?: _____

Staff Information

Name of Authorized Representative: _____

Title of Authorized Representative: _____

* Name of Executive Director: _____

* Number of Staff/Volunteers who work at the organization: _____

* Number of Board Members: _____

Staff Information (continued)

* List of Executive Staff/Volunteer Leadership:

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* List of Board Members:

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Financial Information

* What amount are you requesting from the Vernon CommUNITY Fund? _____

What percentage of your organization budget will the requested funds represent? _____

* What is the annual revenue of your organization? _____

List of income sources for the organization:

* Are you requesting general operations support? Yes _____ No _____

If yes, what period of time are the requested funds expected to cover?
(You may specify a time period, *ie*: April - June 2024, or an amount of time, *ie*: 5 months) _____

If no, please complete the following section entitled "Project Details."

Project Details

Complete this section only if you are requesting funding for a specific project

What is the goal of the proposed project?

Please briefly describe your proposed project:

Narrative Information

* What is your organization's mission?

* Briefly describe your organization's history, listing significant achievements, accomplishments and recognition:

Describe how your organization and/or project will improve the community of Vernon and/or its surrounding areas:

Narrative Information

If selected for award, how might your organization promote its Vernon CommUNITY Fund Grant?

Signature

* I certify that the information provided is accurate to the best of my knowledge

Name: _____ Date: _____

Title: _____

Attachments

As listed in the instructions, please submit copies of the following documents when emailing your completed form:

1. Financial information about the applicant organization (most recent IRS Form 990, or financial audit)
2. Budgetary documents for the organization (Profit and Loss Statement or Operating Budget)
3. A certificate of general liability
4. The estimated budget for your project (if requesting specific project funding)